

**Retrospective Documentation
Progress April - June 2007**

Collection area	Progress against 5 year retrospective documentation plans – either paper-based or computer records to Accreditation standard			Progress in processing records created during DCF project	Notes
	Manual	Adlib	Access location audit		
Archaeology	N/A	722	240	N/A	Some records for Roman glass transferred from Access database into Adlib and new records created for Iron Age objects.
Costume and textiles	N/A	240	N/A	N/A	Entering earlier manual records for dolls and children's clothing onto Adlib.
Decorative Arts	166	185	N/A	N/A	Recording the Ismay and handling collections.
Fine Art	N/A	119	N/A	N/A	Recording Tillotson Hyde works on paper on Adlib, in advance of a loan exhibition in Scarborough.
Military history	N/A	240	N/A	N/A	Recording uniform items on Adlib from earlier manual records.
Science	N/A	6643	2896	N/A	Over 6500 geology records successfully transferred from Access into Adlib, plus 2580 geology and 316 biology records created in Access and 62 scientific instruments entered onto Adlib.
Social history	242	330	N/A	N/A	Recording objects taken off display in the Founders Gallery and those items newly on display as part of Unfair Trade.
Collections Management	N/A	33,462	N/A	3123	Over 3000 manual records for Social History objects and costume and textiles, created during the DCF project entered onto Adlib and over 30,000 records already on Adlib, transferred from earlier systems cleaned up and edited.
Total	408	41,941	3136	3123	

**Collections Management
April - June 2007**

	Transactions	Objects	Note
Acquisitions	15	27	<p>Acquisitions this quarter include 'Irene tending Saint Sebastian's wounds', a porcelain piece with gold lustre, 2006 by Claire Curneen. Two works by Bridget Riley were presented by the Contemporary Art Society from the Tom Bendhem Bequest: 'Cloudy Blue-Greens with Pink and Emerald Thrusts', 1985 and 'Study 4 Painting with Two Verticals', 2004.</p> <p>Two 19th century rocking horses were received as a bequest. In preparation for the 1960s display a Philips Philishave cordless razor (1965) and an un-opened packet of Persil washing powder (1966) were accepted as gifts and a handbill advertising a concert at the Rialto in York featuring the Beatles (1963) was purchased.</p>
Archaeological sites	1		An accession number was issued to York Archaeological Trust for work at the Ambulance Station, Dundas Street, York
Disposals	0	0	
Image Use Requests	27	146	<p>The University of York used several images of works in the Art Gallery on its website to promote the Department of History of Art. The National Archives renewed their use of 'Portrait of Charlotte Fitzroy' by Sir Peter Lely on the section of their website entitled 'Black Presence: Asian and Black History in Britain 1500 - 1850'.</p> <p>Real Life TV obtained numerous images from several books held by York Castle Museum for a television programme about Dick Turpin.</p>
Loans In	7	13	Several works have been borrowed for 'Painting the Summer: Henri Fantin-Latour'; lenders include the National Gallery, Tate, Victoria & Albert Museum, the Graves Art Gallery and Leeds City Art Gallery.
Loans Out	9	36	<p>Two pieces of Roman stonework have been placed on loan; one to Richmondshire Museum and one to Wakefield. The head on Constantine has been loaned to the Rheinisches Landesmuseum Trier to continue exhibitions celebrating the life of Constantine.</p> <p>'Firing Thoughts: an exhibition of Ceramics and Drawings' has transferred from the Peter Scott Gallery, Lancaster University to Manchester Metropolitan University. 'Portrait of Elizabeth Betts, Mrs Benjamin Hoadly' by William Hogarth is currently on show at La Caixa, Barcelona and 'Sleeping Maidens' by Edward Coley Burne-Jones can be seen at the Graves Art Gallery, Sheffield.</p>

Conservation	1	18	A number of small finds have been sent to York Archaeological Trust for conservation.
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